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Winner of International School Award by British Council  
Member in UNESCO Associated Schools Project Network(ASPnet)  
Winner of National School Sanitation Award by Ministry of HRD Govt. of India.  
**D.A.V. MULTIPURPOSE PUBLIC SCHOOL**  
SECTOR -15, SONEPAT, HARYANA-131001  
C.B.S.E NEW GENERATION SCHOOL ; UNDER : D.A.V. COLLEGE MANAGING COMMITTEE, NEW DELHI  
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## **GUIDELINES FOR PARENTS**

Dear Parents

Thanks for confiding in DAV organization which is well known for its ethos, traditions and world-class education. As students' well-wishers, we always want them to grow as holistic human beings and would like you to follow the given suggestions/guidelines:

- Send your ward to school from day one of the Academic **Session 2025-26** which commences on **3rd April 2025 (Thursday)**. As in previous years, students with **100% attendance** will be honoured at the end of the session.
- Instruct your ward to submit the **Re-admission Form** along with copy of Fee-transaction receipt to their respective class In-charge **latest by 11.04.2025**.
- **Pick & drop** your child from/in school well in time.
- Please note that **school transport** once availed, cannot be withdrawn till the **completion of the session**.
- Send your ward in **proper school uniform** as per the guidelines. Monday to Wednesday students of Nur. to VI have to come in sports uniform and Thursday to Saturday in formal school uniform & VII to XII vice versa. Wearing a school tie is compulsory for all students as part of the winter formal uniform.
- Students are **not allowed** to wear **any ornament** in the school. Neither are they allowed to wear smart watch.
- Bringing **mobile phones to school** by students is **strictly banned**. Further, we would like you to **limit your child's screen time** at home. Mobile phones if required, should be used by them only for a short duration and under your supervision only.
- **Label all the books and note-books** of your ward with a permanent marker.
- Children should take **bath daily and trim nails** whenever required.
- It is mandatory for all students to bring their **school diary** to class daily & all the information pages in it must be filled by the parents. Help/Instruct your ward to do his/her **home task daily**.
- Internal Assessment is an integral part of annual assessment of students' performance and it includes day to day **academic performance, timely completion of homework, and properly covered books and notebooks (neat and clean)**. So, please ensure that your child maintains these parameters through out the session.
- Notices related to tests, activities and competitions sent by the school are to be taken seriously.
- Monthly holidays and activities are mentioned in the **School Calendar**. In case of any discrepancy, information will be provided through WhatsApp message. Kindly encourage your ward to participate in every school and class activity.
- **Parents are free to interact** with us if they have any problem or confusion. We are always there to clear their doubts.

- Parents must **attend PTMs on every Second Sunday** of the month for a timely check on the progress of their ward.
- We are providing students an **English Communication Environment** in the school; we expect the same on your part also.
- **Give fruit** (chopped) of your ward's choice daily in a box with a spoon/fork (small children). Senior students can bring a whole fruit.
- **Send parantha or chapatti with dry vegetable** (don't send curd or any vegetable with gravy) in the lunch box for small children. Always provide healthy lunch and avoid giving money to buy junk items.
- To ensure your ward's safety & security, give **lunch box from home** only. **Do not leave** his/her **lunch box** at the school gate/reception later on.
- Please send an **apron (only for small children)**, handkerchief, water bottle and spoon daily along with the lunch box.
- Please provide the lunch of your wards choice on Saturday.
- **Don't provide any two wheelers** to your ward to come to school as they are under age and are not having valid driving license.
- Carry duly signed **Identity Card** (given in your ward's diary) or any photo ID card issued by any Govt. agency while coming to school to pick up your ward or for some other purpose.
- Under any unavoidable circumstances, parents are required to **inform the school** in advance, if someone other than themselves will be picking up the child whether on/ before dispersal time. An authority letter along with ID Card to him/her must be provided to insure the safety of the child.
- As per the **instruction of Govt. of Haryana**, please **pay School Fee** through '**Online Fee Portal**' available on our school's website i.e. [www.davsonapat.org](http://www.davsonapat.org) or through the link [www.davsonapat.org/OSM](http://www.davsonapat.org/OSM). For this purpose **User ID is Admission No.** of your ward and their **Date of Birth is Password** (eg:- if DOB is 13-07-2022, password will be 13072022 i.e. 8 digits 2 of date, 2 of month, and 4 of year). Fee will not be accepted through cheque (except cheques of Bank of Baroda, Gandhi Chowk, Sonipat). Please note that fee is to be **deposited before the 10<sup>th</sup>** of the concerning month, failing which, a **late fee fine of Rs. 100 per month** will be charged.

Fee schedule is as follows:

<b>Payment of fees</b>	<b>To be paid before</b>
Composite fee of April, May & June	10 <sup>th</sup> April
Composite fee of July & August	10 <sup>th</sup> July
Composite fee of September & October	10 <sup>th</sup> September
Composite fee of November & December	10 <sup>th</sup> November
Composite fee of January, February & March	10 <sup>th</sup> January

- Parents who are **shifting from Sonepat** in the new academic session, must apply for Transfer Certificate before **31st March** in order to avoid any official complications.

Hope our collective efforts will create a conducive environment to produce successful individuals.



(V.K. Mittal)  
PRINCIPAL